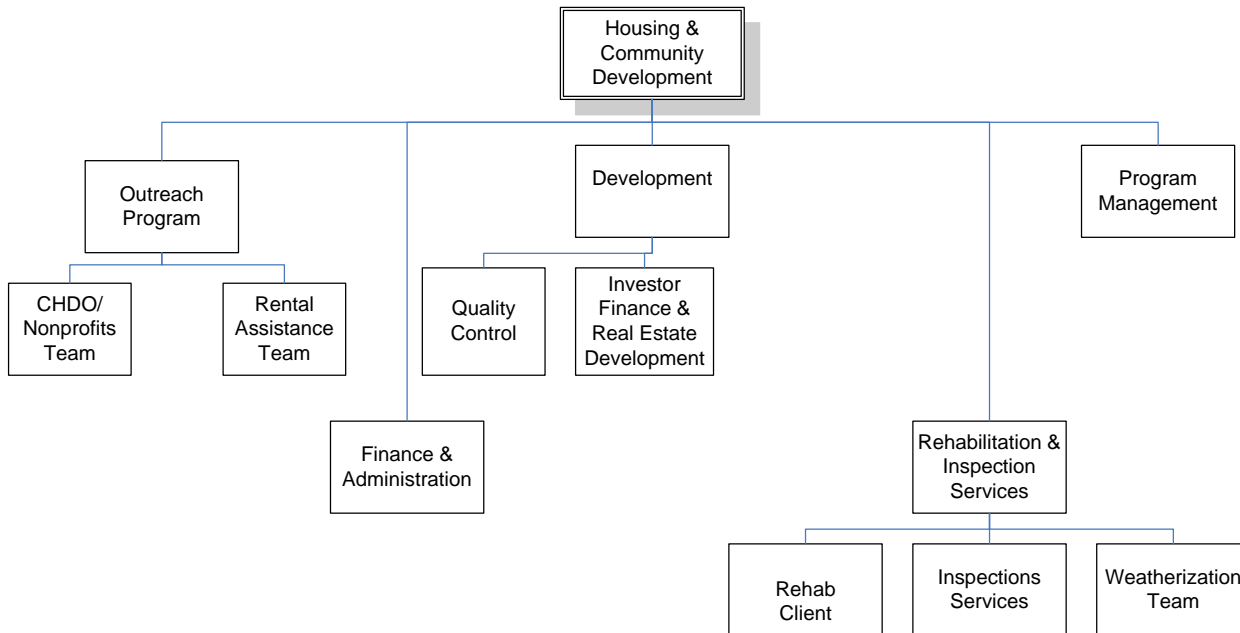




Housing & Community Development



HOUSING & COMMUNITY DEVELOPMENT

Department Mission

Consistent with the Mayor's goal to "Enhance neighborhoods and protect the "Louisville" quality of life" the Louisville Metro Housing and Community Development Department will pursue this goal by promoting a wide choice of housing with nearby work and shopping for every citizen of this community and providing affordable housing opportunities for low and moderate income individuals and families. This strategy will be implemented through rehabilitation and new construction; planning and identifying areas for housing development; administering and monitoring the spending of Community Development Block Grant funds, Housing Investment Partnership Program funds, and all other federal funds received by the department, and; maintaining records of all Metro and Landbank owned properties.

Programs and Services

Finance and Administration Support: To support the Metro Housing & Community Development Department by preparing and monitoring the budget, performing financial and purchasing activities and by managing human resources.

Program Management: To administer the entitlement programs funded by the U. S. Department of Housing and Urban Development by preparing the Metro Government's Consolidated Plan and the Consolidated Annual Performance and Evaluation Report (CAPER); ensuring the program compliance and fiscal responsibility of the entitlement grants; monitoring sub-recipient activities; and by developing new programs and providing technical assistance to Metro agencies.

Development: To encourage quality community development and investment by making available to Metro residents a variety of development programs including loans, tax credits, and grants; developing real estate through the land bank program, urban renewal, and vacant property identification, review and redevelopment; providing lead identification, assessment, and abatement to facilitate development; and by providing project management and quality control assurance on redevelopment and new development projects.

HOUSING & COMMUNITY DEVELOPMENT

Programs and Services (Continued)

Outreach: To promote the availability of and participation in community development programs for low and moderate income home owners by providing HOME and CDBG funds for non-profit housing providers; providing rental assistance to qualified applicants; and by managing a variety of contracts with private and non-profit corporations providing support services and outreach to target populations.

Rehabilitation and Inspection: To promote and preserve the quality of Metro housing stock by providing inspections, scope of work plans, and funding through loans and grants for rehabilitation work for weatherization, emergency repair, ramp installation, roof and mechanical systems and general appearance and by working with approved contractors to ensure work is completed as planned.

Goals & Indicators

- Develop the Mayor's Housing Strategy for Louisville Metro and the tracking database that supports Metro-wide housing choice.
- Prepare the 5-year Consolidated Plan that includes an assessment for affordable housing and community development needs and the strategy to use CDBG, HOME, ESG and HOPWA entitlement funds to address those needs.
- Implement neighborhood revitalization initiatives in Newburg, Smoketown, Shelby Park and Portland neighborhoods.
- Develop a comprehensive management plan and marketing strategy for Louisville Metro Landbank and Urban Renewal.
- To engage in outreach to Community Housing Development Corporations (CHDO's), housing non-profits and homeless service providers to become significant partners in Louisville Metro's initiative to address the critical housing needs of the community in a strategic manner.

**Housing & Community
Development**
Budget Summary

	Original Budget 2003-2004	Current Estimated 2003-2004	Mayor's Recommended 2004-2005	Council Approved 2004-2005
General Fund Appropriation	1,081,800	968,600	1,247,200	1,287,200
Agency Receipts	(130,900)	(73,000)	75,000	75,000
Federal Grants	3,632,500	4,317,900	6,951,400	6,951,400
State Grants	824,000	474,300	831,400	831,400
Total Revenues:	5,407,400	5,687,800	9,105,000	9,145,000
Personal Services	3,077,800	3,040,800	3,066,000	3,066,000
Contractual Services	2,145,100	2,299,500	5,861,300	5,901,300
Supplies	79,300	48,200	96,600	96,600
Equipment/Capital Outlay	15,500	62,500	7,000	7,000
Interdepartment Charges	89,700	39,400	74,100	74,100
Total Expenditures:	5,407,400	5,490,400	9,105,000	9,145,000
Expenditures By Activity				
Director's Office	0	0	241,300	241,300
Finance and Administration Program	1,020,800	929,700	380,200	380,200
Program Management	810,000	709,400	381,100	381,100
Development Program	665,100	587,600	2,200,600	2,200,600
Outreach Program	0	0	538,400	538,400
Rehabilitation and Inspection Program	2,911,500	3,263,700	5,363,400	5,403,400
Total Expenditures:	5,407,400	5,490,400	9,105,000	9,145,000

Housing & Community Development	Position Detail		
	Mayor's Recommended FY2004-2005	Council Approved FY2004-2005	
Position Allocation (in Full-Time Equivalents)			
Full-Time	61	61	
Permanent Part-Time	0	0	
Seasonal/Other	0	0	
Total Positions	61	61	
<i>Director's Office</i>			
Full-Time	2	2	
Permanent Part-Time	0	0	
Seasonal/Other	0	0	
Total Positions	2	2	
Title			
Dir Housing & Urban Dev	1	1	
Executive Secretary	1	1	
PROGRAMS			
<i>Finance and Administrative Support</i>			
Full-Time	4	4	
Permanent Part-Time	0	0	
Seasonal/Other	0	0	
Total Positions	4	4	
Title			
Executive Administrator	1	1	
Management Specialist	1	1	
Receptionist	1	1	
Senior Accountant	1	1	
<i>Program Management</i>			
Full-Time	5	5	
Permanent Part-Time	0	0	
Seasonal/Other	0	0	
Total Positions	5	5	
Title			
Accounts Specialist	1	1	
Admin Budget Grants Mgmt	1	1	
Administrator II	1	1	
Community Devel Grant Coord	1	1	
Info Processing Clerk	1	1	

Development

Full-Time	22	22
Permanent Part-Time	0	0
Seasonal/Other	0	0
Total Positions	22	22
Title		
Administrative Assist I	3	3
Administrative Assist II	1	1
Administrative Clerk	2	2
Assistant Director	1	1
Coord Of Mass Foreclosure	1	1
Coord Weatherization Pgms	1	1
Coordinator I	1	1
Coordinator II	1	1
Housing Assistance Specialist	1	1
Info Processing Clerk	1	1
Legal Secretary I	1	1
Loan Specialist	1	1
Loan Supervisor	2	2
Management Assistant	1	1
Paralegal	1	1
Pc Analyst I	1	1
Property Analyst	2	2

Outreach

Full-Time	9	9
Permanent Part-Time	0	0
Seasonal/Other	0	0
Total Positions	9	9
Title		
Assistant Director	1	1
Clerk Typist I	1	1
Community Dev Program Analyst	2	2
Community Devel Grant Coord	1	1
Project Specialist	1	1
Property Analyst	1	1
Relocation Assistant	1	1
Rental Assistance Coord	1	1

Rehabilitation and Inspection

Full-Time	19	19
Permanent Part-Time	0	0
Seasonal/Other	0	0
Total Positions	19	19
Title		
Asst Dir Community Devlpmt	1	1
Clerical Coordinator	1	1
Clerk Typist li	1	1
Housing Rehab Program Coord	1	1
Housing Rehab Program Mgr	1	1
Housing Rehabilitation Techn	1	1
Info Processing Tech	2	2
Loan Specialist	2	2
Office Assistant	1	1
Rehab Const Advisor	5	5
Relocation Assistant	1	1
Residential Energy Consvr Tech	1	1
Residntl Energy Consvrtn Coord	1	1